

## Position Description - Interim Associate Vice-President Teaching & Learning

### *Position Summary*

A priority for the University as reflected in various planning documents including the Provostial White Paper (2010), the University Academic Plan (2015-20) and Faculty plans is enhancing the quality of teaching, learning, and the student experience at York. Reporting to the Provost & Vice-President Academic, the Interim Associate Vice-President Teaching & Learning (AVP T&L) is a member of York University's senior academic administrative team and provides stewardship for the creation and embedding of York's teaching and learning vision. The AVP T&L leads initiatives which support university priorities and address the enhancement of teaching and learning by strengthening degree programs through the integration of such delivery approaches as eLearning and experiential education, as well as improving the first year student experience. S/he convenes the Associate Deans T&L Council to coordinate and promote teaching and learning, including eLearning and EE initiatives. S/he leads and coordinates institutional submissions to external funding competitions to support teaching and learning development projects. This role has oversight of the Academic Innovation Fund which encourages teaching and learning innovation through the provision of seed grants. The AVP also contributes to the development of experiential education partnerships, particularly in York Region.

The AVP Teaching & Learning oversees the work of the Teaching Commons and the YU Experience Hub and, in collaboration with the Vice-Provost Academic, stages a pan-University new faculty orientation event each year. The development and implementation of a pan-University academic leadership development strategy also falls within this portfolio. A description of major areas of responsibility of the AVP T&L follows.

Note: The appointment of an Interim AVP T&L is for a one-year term commencing July 1, 2019, and carries full teaching release.

### *Major Areas of Responsibility*

#### **1. Academic Innovation Fund (AIF)**

- provides strategic direction and oversight to the AIF to support initiatives that advance York's strategic priorities in relation to teaching and learning, which include eLearning, experiential education, internationalization of curriculum, and the first year experience (curricular)
- chairs the AIF Advisory Group and is responsible for the adjudication process for funding requests
- works closely with recipients of AIF funding (Project Champions) to support the development and implementation of their projects
- provides oversight for events and initiatives that promote and celebrate project results and successes
- ensures that evaluation strategies are in place to measure the impact of AIF

## **2. eLearning**

- works collaboratively with the Chief Information Officer (CIO) to provide leadership and direction to the University's eLearning initiatives
- through the work of the Associate Deans Teaching and Learning Council, oversees the work of the Technology-Enhanced Learning committee
- oversees the implementation of York's eLearning Integration Strategy with corresponding business plans and budgets
- works collaboratively with Faculties to set eLearning targets for the University
- collaborates with Markham planners in incorporating eLearning opportunities on that campus
- develops tools and models to assist with implementation of eLearning approaches via AIF projects

## **3. Experiential Education (EE)**

- through the work of the Associate Deans Teaching and Learning Council, oversees the work of the Experiential Education committee
- oversees the implementation of York's Experiential Education Integration Strategy with corresponding business plans and budgets
- works collaboratively with Faculties to set EE targets for the University
- develops tools and models to assist with implementation of eLearning approaches via AIF projects
- oversees the development and implementation of the Sector Cluster Network, with partners in York Region and the Municipalities
- oversees the work of the YU Experience Hub

## **4. Academic Leadership Development**

- chairs and works collaboratively with the Academic Leadership Development (ALD) Working Group to develop and implement a pan-University ALD Strategy with corresponding business plans and budgets
- oversees the implementation of both the Associate Deans' Leadership Program and Chairs and Directors Leadership Program
- oversees development and implementation of the new York Change Leadership unit
- oversees the annual staging of a pan-University New Faculty Orientation event